

Contact Details

For more information and to seek support

Norwegian Refugee Council (NRC)

Kampala: Offices at Mengo, Nsambya, Ndejje, Kawempe, Kireka (Plavu), Salama Road (PPDRU)
Arua: Offices at Mvara Arua City along Oluko Road and ICLA access center at Water Department
Offices, Arua District Local Government next to Auditor General's Office along Pajjulu Road.

Refugee Law Project (RLP)

Kampala: Office at Old Kampala, Opposite Old Kampala Primary School-Coronation Road.
Arua: Office at Water Mount Road/MUBS Avenue Nvara.

Ugandan Law Society (ULS)

Kampala: Office at Block 216 Plot 610, Buye, Wamala Road.
Arua: Office at Plot 12, Junior Quarters, Accessible Obi Crescent.

Maelezo ya Mawasiliano

Kwa habari zaidi na kupata msaada

Norwegian Refugee Council (NRC)

Kampala: Ofisi za Mengo, Nsambya, Ndejje, Kawempe, Kireka (Plavu), Salama Road (PPDRU)
Arua: Ofisi za Mvara Arua City kando ya Oluko Road na kituo cha ICLA katika Ofisi za Idara ya Maji,
Serikali ya Wilaya ya Arua karibu na Ofisi ya Mkaguzi Mkuu kando ya Pajjulu Road.

Refugee Law Project (RLP)

Kampala: Ofisi ya Old Kampala, Kinyume na Shule ya Msingi ya Old Kampala-Coronation Road.
Arua: Ofisi ya Water Mount Road/MUBS Avenue Nvara.

Ugandan Law Society (ULS)

Kampala: Ofisi ya Block 216 Plot 610, Buye, Wamala Road.
Arua: Ofisi ya Plot 12, Junior Quarters, Accessible Obi Crescent.

FRRM Helpline 0800 32 32 32



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Taarifa hizi ni kwa ajili ya kutoa habari tu na si ushauri wa kisheria. Wanasoma wanashauriwa kushauriana na wanasheria waliothibitishwa kwa hali zao maalum. Ingawa habari hizi zinaaminika kuwa sahihi wakati wa kuchapishwa, usahihi na ukamilifu wake hauwezi kuhakikishwa.

This initiative is supported and funded by:



Mpango huu unaungwa mkono na kufadhiliwa na:

Tax Identification Number (TIN)

Know Your Rights and Responsibilities

EN/SW



Namba ya Utambulisho wa Kodi (TIN)

Fahamu Haki na Wajibu Wako

Introduction

The Uganda Revenue Authority (URA) assigns taxpayers a unique Taxpayer Identification Number (TIN).

Key Provisions

- ✓ A TIN is a 10-digit identifier issued free of charge to individuals or businesses to register them as taxpayers.
- ✓ Anyone engaged in income-generating activities must obtain a TIN.
- ✓ The process involves completing a formal application online through the URA website. Applications are subject to verification and approval by URA staff.

Responsibilities of Registered Taxpayers

Registered taxpayers are responsible for complying with taxation requirements and regulations. This includes registering with URA, filing returns and paying taxes.

Utangulizi

Mamlaka ya Mapato Uganda (URA) inawapa walipa kodi namba ya kipekee ya Utambulisho wa Mlipakodi (TIN).

Sehemu Muhimu

- ✓ TIN ni kitambulisho cha tarakimu 10 kinachotolewa bila malipo kwa watu binafsi au biashara kusajiliwa kama walipa kodi.
- ✓ Mtu yeyote anayejihusisha na shughuli za kupata mapato lazima apate TIN.
- ✓ Mchakato huo unahusisha kujaza fomu ya maombi mtandaoni kupitia tovuti ya URA. Maombi yanakaguliwa na kuidhinishwa na wafanyakazi wa URA.

Wajibu wa Walipa Kodi Waliosajiliwa

Walipa kodi waliosajiliwa wanawajibika kufuata mahitaji na kanuni za kodi. Hii ni pamoja na kusajili na URA, kuwasilisha marejesho na kulipa kodi.

Application Requirements

To apply, all applicants need two forms of identification, a valid e-mail address not linked to any existing TIN, a phone number and the following documents:

National applicant

- National ID or other form of identification
- Current Bank Statement (Past 90 days)

Non-National applicant

- Passport (Mandatory)
- Work permit (Mandatory)
- Visa

Refugee applicant

- Refugee ID (Mandatory)

Mahitaji ya Maombi

Ili kuomba, waombaji wote wanahitaji vitambulisho viwili, anwani ya barua pepe halali ambayo haijahusishwa na TIN yoyote iliyopo, namba ya simu na nyaraka zifuatazo:

Mwenyeji wa Taifa

- Kitambulisho cha Taifa au kitambulisho kingine
- Taarifa ya benki ya hivi karibuni

Mtu asiye raia

- Pasipoti (Lazima),
- Kibali cha kazi (Lazima)
- Visa

Mkimbizi

- Kitambulisho cha mkimbizi (Lazima)

Steps to Obtain a TIN - Individual

Follow these steps to apply for your TIN

1. Access the URA portal at <https://ura.go.ug/en/domestic-taxes/tin-application/>
2. Click "TIN Registration - Individual" and choose "Click to apply for an individual TIN".
3. Fill the form that appears automatically with the required information.
4. After filling in the required details, accept the terms and conditions.
5. Submit the application and download the acknowledgement receipt.
6. An email confirmation will be sent if the application is successful.

Note:

Refugee and non-national applicants cannot use the Instant TIN Application.

Hatua za Kupata TIN - Mtu Binafsi

Fuata hatua hizi kuomba TIN yako

1. Tembelea tovuti ya URA kwa <https://ura.go.ug/en/domestic-taxes/tin-application/>
2. Bonyeza "TIN Registration - Individual" na chagua "Click to apply for an individual TIN."
3. Jaza fomu inayojitokeza moja kwa moja na taarifa zinazohitajika
4. Baada ya kujaza maelezo yanayohitajika, kubali masharti na vigezo
5. Tuma maombi na pakua risiti ya kuthibitisha.
6. Barua pepe ya kuthibitisha itatumwa ikiwa maombi yamefanikiwa

Kumbuka:

Waombaji wakimbizi na wasio raia hawawezi kutumia Maombi ya Haraka ya Namba ya Utambulisho wa Kodi (TIN).