

For more information and to seek support

Norwegian Refugee Council (NRC)

Kampala: Offices at Mengo, Nsambya, Ndejje, Kawempe, Kireka (Plavu), Salama Road (PPDRU)
Arua: Offices at Mvara Arua City along Oluko Road and ICLA access center at Water Department
Offices, Arua District Local Government next to Auditor General's Office along Pajjulu Road.

Refugee Law Project (RLP)

Kampala: Office at Old Kampala, Opposite Old Kampala Primary School-Coronation Road.
Arua: Office at Water Mount Road/MUBS Avenue Nvara.

Ugandan Law Society (ULS)

Kampala: Office at Block 216 Plot 610, Buye, Wamala Road.
Arua: Office at Plot 12, Junior Quarters, Accessible Obi Crescent.

Faahfaahinta Xiriirka

Wixii macluumaad dheeraad ah iyo si aad u raadsato taageero

Norwegian Refugee Council (NRC)

Kampala: Xafiisyada Mengo, Nsambya, Ndejje, Kawempe, Kireka (Plavu), Salama Road (PPDRU)
Arua: Xafiisyada Mvara Arua City ee ku teedsan Oluko Road iyo xarunta ICLA ee xafiisyada Waaxda
Biyaha, Dawlada Hoose ee Degmada Arua oo ku xigta Xafiiska Hantidhawrka Guud ee ku teedsan
Wadada Pajjulu.

Mashruuca Sharciga Qaxootiga (RLP)

Kampala: Xafiiska Old Kampala, Ka soo horjeeda Old Kampala Primary School-Coronation Road.
Arua: Xafiiska ku yaal Water Mount Road/MUBS Avenue Nvara.

Ururka Sharciga Uganda (ULS)

Kampala: Xafiiska ku yaal Block 216 Plot 610, Buy, Wamala Road.
Arua: Xafiiska ku yaal Plot 12, Quarters Junior, La heli karo Obi Crescent.

Khadka Caawinta FRRM 0800 32 32 32



This guide is for information purposes only and is not legal advice. Readers should consult qualified legal counsel for their specific circumstances. While believed to be accurate at the time of publication, the information's accuracy and completeness cannot be guaranteed.

Hagahan waxa loogu talagalay ujeedooyin macluumaad oo keliya mana aha talo sharci.
Akhristayaashu waa inay kala tashadaan lataliye sharci oo aqoon leh xaaladahooda gaarka ah.
Iyadoo la rumeysan yahay inay sax tahay waqtiga daabacaada, saxnaanta macluumaadka lama
dammaanad qaadi karo.

This initiative is supported and funded by:



Hindisahan waxa taageeray oo maalgeliya:

Tax Identification Number (TIN)



Know Your Rights and Responsibilities

Lambarka Aqoonsiga Canshuurta (TIN)

Ogog Xuquuqdaada iyo Mas'uuliyadahaada

Introduction

The Uganda Revenue Authority (URA) assigns taxpayers a unique Taxpayer Identification Number (TIN).

Key Provisions

- ✓ A TIN is a 10-digit identifier issued free of charge to individuals or businesses to register them as taxpayers.
- ✓ Anyone engaged in income-generating activities must obtain a TIN.
- ✓ The process involves completing a formal application online through the URA website. Applications are subject to verification and approval by URA staff.

Responsibilities of Registered Taxpayers

Registered taxpayers are responsible for complying with taxation requirements and regulations. This includes registering with URA, filing returns and paying taxes.

Hordhac

Hay'adda Canshuuraha Uganda (URA) waxay siisaa muwaadiniinta lambarka aqoonsiga canshuurta (TIN) oo gaar ah.

Qodobbada Muhiimka ah

- ✓ Lambarka Aqoonsiga Canshuurta (TIN) waa aqoonsi 10-lambar ah oo bilaash loo siiyo shaqsiyaadka ama ganacsiyada si loo diiwaangeliyo iyaga inay yihiin canshuur-bixiyayaal.
- ✓ Qof kasta oo ku lug leh hawlaha soo saarista dakhliga waa inuu helo TIN.
- ✓ Habka wuxuu ku lug leeyahay buuxinta codsi rasmi ah oo online ah iyada oo loo marayo website-ka URA. Codsiyada waxaa la xaqiijin doonaa oo ansixin doonaa shaqaalaha URA.

Mas'uuliyadaha Canshuur-Bixiyayaasha Diiwaangashan

Canshuur-bixiyayaasha diiwaangashan ayaa masuul ka ah inay u hoggaansamaan shuruudaha iyo xeerarka canshuurta. Tani waxay ka mid tahay diiwaangelinta URA, gudbinta warbixinnada canshuurta iyo bixinta canshuuraha.

Application Requirements

To apply, all applicants need two forms of identification, a valid e-mail address not linked to any existing TIN, a phone number and the following documents:

National applicant

- National ID or other form of identification
- Current Bank Statement (Past 90 days)

Non-National applicant

- Passport (Mandatory)
- Work permit (Mandatory)
- Visa

Refugee applicant

- Refugee ID (Mandatory)

Note: A sole proprietorship applicant must also provide a Business Name Registration Certificate.



Steps to Obtain a TIN - Individual

Follow these steps to apply for your TIN

1. Access the URA portal at <https://ura.go.ug/en/domestic-taxes/tin-application/>
2. Click "TIN Registration - Individual" and choose "Click to apply for an individual TIN".
3. Fill the form that appears automatically with the required information.
4. After filling in the required details, accept the terms and conditions.
5. Submit the application and download the acknowledgement receipt.
6. An email confirmation will be sent if the application is successful.

Note:

Refugee and non-national applicants cannot use the Instant TIN Application.

Shuruudaha

- Si aad u codsato, dhammaan codsadayaasha waxay u baahan yihiin labo nooc oo aqoonsi, cinwaan e-mail sax ah oo aan ku xiran TIN hore, lambarka telefoonka iyo dukumiintiyada soo socda:

Codsade Qaran

- Kaarka Aqoonsiga Qaran ama nooc kale oo aqoonsi
- Warbixinta Bangiga ee Hadda (90-kii maalmood ee ugu dambeeyey)

Codsade Aan Qaran Ahayn

- Paspoort (Waa Waajib)
- Fiisaha
- Ogolaanshaha Shaqada (Waa Waajib)

Codsade Qaxooti

- Kaarka Aqoonsiga Qaxootiga (Waa Waajib)

Fiiro gaar ah: Codsadaha ganacsiga kelida ah waa inuu sidoo kale bixiyaa Shahaadada Diiwaangelinta Magaca Ganacsiga.



Tallaabooyinka Lagu Heli Karo

Raac tallaabooyinkan si aad u codsato TIN-kaaga

1. Gali bogga URA ee <https://ura.go.ug/en/domestic-taxes/tin-application/>
2. Guji "Diiwaangelinta TIN - Shaqsiga" oo dooro "Guji si aad u codsato TIN shaqsiyeed."
3. Buuxi foomka soo baxa si otomaatig ah adigoo gelinaya macluumaadka loo baahan yahay.
4. Ka dib markaad buuxiso macluumaadka loo baahan yahay, aqbal shuruudaha iyo xeerarka.
5. Submit codsiga oo soo dejiso rasiidka aqbalaadda.
6. Email xaqiijin ah ayaa lagu soo diri doonaa haddii codsigaagu guuleysto.

Ogaysiis:

Codsadayaasha qaxootiga iyo kuwa aan qaran ahayn ma isticmaali karaan Codsiga TIN Degdegga ah.